

LA HONDA-PESCADERO UNIFIED SCHOOL DISTRICT

360 Butano Cut Off
Pescadero, California 94060

BOARD OF TRUSTEES
REGULAR MEETING
District Board Room
Thursday, June 15, 2017

MINUTES

1. CALL TO ORDER 7:00

The meeting was called to order by President Andy Wilson at 7:00pm

Trustee Connie Sarabia absent

- a. Pledge of allegiance

2. CHANGES TO THE ORDER OF THE AGENDA

No Changes

3. COMMUNICATIONS FROM THE PUBLIC

- a. *Written correspondence received by the Board or Superintendent*

1. Letter from San Mateo County Office of Education, Deputy Superintendent, Denise Porterfield, dated May 9, 2017 reporting on the 2016-2017 Second Interim Financial Report.

- b. **Open Forum:** *Persons wishing to address the Board on an item that is not on the agenda may do so during Open Forum. To be recognized, fill out a speaker card completely and give it to the Board Clerk. Board agendas are full and presentations in Open Forum are limited to a maximum of three minutes. Board members are legally prohibited from discussing items presented in Open Forum*

Rita Mancera – Concern with combining grades –how it would be implemented, are teachers prepared? Feel that another meeting was to happen and didn't and was a missed opportunity

Lynne asked if most parents are opposed to the grade mixing? – Rita answered yes, would like more information about the benefits, how teacher will be supported, many concerns about bullying by the older kids. Feels that more information is needed. Better communication – What is the topic? If parents know what the topic is they would come.

Alejandra Ortega – Integration of grades – feels parents involved should have been called, better communication – Concerned if grades are split her child won't be challenged in class. Might be a good thing but don't feel they have enough information.

*Randy Vail – Expanding electives in PMS/PHS
– Bond Measure I*

4. CONSENT CALENDAR

All items on the consent calendar will be approved with one motion that is not debatable and requires a unanimous vote for passage. If a Board Member or the Superintendent requests that an item be removed, or a member of the public wishes to speak on an item, the item will be removed from this section and placed in the regular order of business.

- a. Approve warrants for the month of May, 2017

Mary Windram made a motion to approve the Consent Calendar.

Cindy Hayes seconded the motion.

Motion passed 4-0 (Connie Sarabia absent)

5. DISTRICT REPORTS

- a. Student Representative Report

No Student representative

b. Business report

1. 2017-2018 Budget

Sandra Stent, Business Manager reported on the 2017-18 District Budget

Please see the General Fund Revenues attached.

Randy Vail wanted to know how district could be deficit spending when you have a positive balance? President Wilson explained that Starting with more money and ending with less. It's a deficit just not a debt. Not in a hole but spending money that's in the bank. Sandra Stent explained if you are spending more than earning you are deficit spending.

6. PUBLIC HEARINGS

a. Public hearing to allow members of the community to comment on the draft Local Accountability Plan (LCAP) for LCAP Year 2017-2018

Board President Wilson opened the Public Hearing to allow members of the community to comment on the draft LCAP

Rita Mancera

- **concern about LCAP not in Spanish**
 - **translation of condensed version**
- **participation not there**
 - **maybe lack of outreach, or parents working during the day**
 - **greatest needs = short section, should be longer**
 - **staff development / communication**
- **Importance of development of After School Program**
 - **Content**
 - **Structure**
- **Everything should have translation**
 - **Sometimes things are mistranslated or lack of comprehension of translation**
- **Staff Development**
 - **Are teachers receiving it in the areas of social justice, equity, low income students**

Randy Vail

- **Should be reduced to an easier to read document.**
- **As a teacher would like to have a follow-up meeting**
- **Hasn't read all of the LCAP but not sure all pieces of input are in there.**

Alejandra Ortega

- **More structure in After School**
- **More Staff Development for instructional assistants**
- **Feels if this and ALL documents were provided in Spanish there would be greater participation**
- **Concerned split grades – concerned her child won't be challenged in class**

Araceli Lopez

- **More structure in Afterschool**
 - **Sports**
 - **Anti-bullying training for staff, students and parents**
- **Better agendas with better communication**
 - **Meeting that was to happen with Superintendent didn't happen**
 - **If parents know what meeting is about more will come**
- **Worried if split grades, teachers will focus only on younger students**

Public Hearing closed

b. Public hearing to allow members of the community to comment on the draft 2017-2018 district budget.

Andy Wilson, Board President opened the Public Hearing to allow members of the community to comment on the proposed district budget for the 2017-2018 school year.

Randy Vail

- **Would like to see balance to be spent on programs**
- **Feels money is being held and too far from the students**

Rita Mancera

- **Strengthen communication**
 - **Be more creative**
 - **Spend money to provide more support to help district run better**
 - **Inconsistent**
 - **Celebrate participant who show up**
 - **translation of condensed version**

Public Hearing closed

c. Public hearing for the 2017-2018 Reserves in Excess of Minimum Reserve Level Requirements
President Andy Wilson opened the Public Hearing for the 2017-18 Reserves in Excess of Minimum Reserve Level Requirements

No Public Comment

Public Hearing closed

7. BOARD DISCUSSION AND/OR ACTION

- a. Consider Resolution **16-17-18** authorizing the district to continue to collect parcel taxes in the amount of \$100/parcel for the 2017-2018 school year

Cindy Hayes made a motion to adopt resolution 16-17-18 authorizing the district to continue to collect parcel taxes in the amount of \$100 per parcel for the 2017-2018 school year.

Lynne Bowman seconded the motion

Roll Call:

Lynne Bowman - aye

Cindy Hayes - aye

Mary Windram - aye

Andy Wilson - aye

Connie Sarabia - absent

Motion passed 4-0 (Connie Sarabia absent)

- b. Consider Resolution **16-17-19** authorizing transfers between the appropriate fund balance and expenditure classifications and transfers of budgeted amounts between expenditure classification.

Lynne Bowman made a motion to adopt resolution 16-17-19 authorizing transfers between the appropriate fund balance and expenditure classifications and transfers of budgeted amounts between expenditure classification

Mary Windram seconded the motion

Roll Call:

Lynne Bowman - aye

Cindy Hayes - aye

Mary Windram - aye

Andy Wilson - aye

Connie Sarabia - absent

Motion passed 4-0 (Connie Sarabia absent)

- c. Consider approval of the 2017-2018 Education Protection Account Spending Plan

Lynne Bowman made a motion to approve the 2017-2018 Education Protection Account Spending Plan

Cindy Hayes seconded the motion

Motion passed 4-0 (Connie Sarabia absent)

8. INFORMATION ITEMS

The following items are included in the Board packet as informational items only. They are not scheduled for discussion unless requested by a Board member or the Superintendent.

- a. Monthly attendance report for May 2017

9. COMMENTS OF THE BOARD AND SUPERINTENDENT

Board members and Superintendent may comment on the Board meeting and other topics of interest
No Comment

10. FUTURE AGENDA ITEMS

- a. Revise district goals
- b. Accept the self-evaluation report and Desired Results Action Plan for the State Preschool program in Pescadero and La Honda.
- c. Approval of SPSA & LEAP
- d. Approve minutes of Regular Board Meeting of April 20, 2017
- e. Monthly attendance report for June 2017
- f. Food Alliance

Communication in district –

who in the district will own that communication accommodates all?

How to get translation district wide – need to do a better job

Volunteering in District

Policy

How can community members volunteer to help schools?

School Safety

Bullying in After School

Rewrite of Vision Statement / District Goals Status

Superintendent Evaluation

11. ADJOURNMENT

The next regular meeting of the Board of Trustees is scheduled for **Thursday, June 22, 2017**

at 6:00 pm at **LHPUSD District office**

Cindy Hayes made a motion to adjourn the meeting

Lynne Bowman seconded the motion

Motion passed 4-0 (Connie Sarabia absent)

Meeting adjourned at 8:25pm

PUBLIC NOTICE: Openings on Bond Oversight Committee

The Governing Board is seeking volunteers willing to serve the school district as a member of the Bond Oversight Committee.

For more information, please contact the District Office at 879-0286.

PUBLIC NOTICE: Openings on Parcel Tax Oversight Committee

The Governing Board is seeking volunteers willing to serve the school district as a member of the Parcel Tax Oversight Committee.

For more information, please contact the District Office at 879-0286.

Board meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Superintendent at least ten (10) working days before the meeting at 650-879-0286 or FAX 650-879-0816. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

La Honda-Pescadero Unified School District
Budget Assumptions for 2017-2018

GENERAL FUND REVENUES

Property Taxes:

Based on estimated A/V projections on the County Assessor's Website at the time of budget preparation (fluctuating around 3%), the District budgeted an increase in taxes of 2.65%. Today that A/V projection is at 5.55%. The District will receive the actual assessed valuations notice from the Assessor's Office in August; in October the P-1 tax revenue reports are released; based on these, the District will update the budgeted property taxes at 1st Interim.

Enrollment:

The estimated enrollment numbers provided by School Site Principals reflect a decrease in District Students. From 323 in May for K-12 to an estimate of 301 for 2017-18:

	<u>2016-17</u>	<u>2017-18</u>
TK/Kinder	36	26
1 st	19	27
2 nd	30	17
3 rd	29	31
4 th	27	29
5 th	23	26
6 th	19	20
7 th	23	19
8 th	21	22
9 th	19	21
10 th	20	19
11 th	24	20
12 th	31	24
Ungraded	2	
TOTALS	323	301

Federal Revenues:

Decreasing from 2016-17 with the ending of the State Improvement Grant

State Revenues:

Decreasing:

- Remove one-time State-Wide Mandated Cost Reimbursement
- Reduction in ASES Grant

Local Revenues:

For budget, all one-time grants are removed. Local Revenues budgeted for 2017-18 include: Parcel Taxes, Erate Reimbursements, POST, Mid-Pen, Sam Trans, BLIS Summer Program, Facility Use Fees and Interest.

Program Contributions:

Unrestricted funds budgeted as contributions or transfers to cover program costs/encroachments:

1. Home to School Transportation \$198,780
2. Special Ed Program \$397,055
3. Meal Program \$ 36,770
4. Preschool – Big Lift required Match \$ 19,201

GENERAL FUND EXPENDITURES

Staffing: Reductions for Budget from 2016-17 2nd Interim are: 2.29 FTE Certificated and 1.31875 FTE Classified.

Retirement Rate Increases:

- STRS (Certificated) from 12.58% to 14.43%
- PERS: (Classified) New Members from 13.888% to 15.531%
Classic Members from 20.888% to 22.531%

Workers Compensation Rate Decrease from 1.8095% to 1.3386% for Budget

Capital Outlay: Budgeted \$46,596 for Technology Update, \$37,544 funded by Erate.

ENDING BALANCE

As anticipated, the 2017-2018 Budget as proposed indicates the District will be deficit spending by \$255,077 resulting in an Ending Balance of \$1,451,717. It's important to note in the budget package, the 2016-17 ending balance of \$1,706,794 is only a projection at this time. The 1st Interim Report will reflect the actual ending balance for 2016-17.