

LA HONDA-PESCADERO UNIFIED SCHOOL DISTRICT

360 Butano Cut Off
Pescadero, California 94060

**BOARD OF TRUSTEES
REGULAR MEETING**

District Board Room
Thursday, November 10, 2016
6:00 p.m.

MINUTES

1. CALL TO ORDER 6:00

*The meeting was called to order by President Andy Wilson at 6:10pm
All 4 Trustees present (Peter Bohacek resigned effective October 12, 2016)*

2. ADJOURN TO CLOSED SESSION

- a. Superintendent Evaluation

3. RECONVENE TO OPEN SESSION 7:00

The meeting was reconvened to open session at 7:01pm

- a. Pledge of Allegiance

4. REPORT ON ACTION TAKEN IN CLOSED SESSION

*The Board President will report on the action, if any, taken by the Board during Closed Session
President Wilson reported that in closed session the board took no action.*

5. CHANGES TO THE ORDER OF THE AGENDA

Superintendent Wooliever asked to pull 9.b.5 and 11.b.

6. COMMUNICATIONS FROM THE PUBLIC

- a. *Written correspondence received by the Board or Superintendent*
1. Letter from Denise Porterfield to Board President Andy Wilson certifying the LHPUSD 2015-2016 Unaudited Actuals.
 2. Letter from CSBA President Jesus Holguin dated October 24, 2016 regarding the call for nominations for CSBA Delegate Assembly.
- b. *Open Forum: Persons wishing to address the Board on an item that is not on the agenda may do so during Open Forum. To be recognized, fill out a speaker card completely and give it to the Board Clerk. Board agendas are full and presentations in Open Forum are limited to a maximum of three minutes. Board members are legally prohibited from discussing items presented in Open Forum*

7. PUENTE REPORT

Written and/or oral monthly update of activities and programs

Rita Mancera reported and passed out written report.

Report will be attached to these minutes.

For more information and updates or how you can get involved please visit the Puente website at www.puentedelacostasur.org

8. CONSENT CALENDAR

All items on the consent calendar will be approved with one motion that is not debatable and requires a unanimous vote for passage. If a Board Member or the Superintendent requests that an item be removed, or a member of the public wishes to speak on an item, the item will be removed from this section and placed in the regular order of business.

- a. Approve warrants for the month of October, 2016.
- b. Approve minutes of the October 6, 2016 Regular Board meeting.
- c. Approve agreement for specialized services for Dan Geraci to provide Guest Artist Services at PHS in the amount not to exceed \$1000 to be fully funded by the Pescadero Arts and Fun Festival.
- d. Approve agreement for specialized services for Judy Shintani to provide 12 weeks of Art Instruction at Pescadero Elementary and La Honda Elementary at \$35 per hour in the amount not to exceed \$1200.00 to be fully paid from state unrestricted carryover.
- e. Approval of consultant agreement with Ellen Silva to provide specialized services in a series of workshops for the 4th grade Mural project at Pescadero Elementary School in the amount not to exceed \$1000 to be fully paid from Philanthropic Ventures Grants.
- f. Approval of winter coaching assignments for Pescadero Middle and High School
- g. Accept a donation from the Pescadero Foundation/South Coast Artists' Alliance in the amount of \$357.85 for supplies for the LHE and PES Art Program lead by Consultant, Judy Shintani.
- h. Accept a grant from the Silicon Valley Community Foundation in the amount of \$750 for School Excursions for Pescadero Elementary School.
- i. Consider revisions of the school calendar for 2016-2017 with revised dates for Increased Learning Time for PES/MS reflected.
- j. Approval of grant agreement between the San Mateo County Superintendent of Schools and the La Honda-Pescadero Unified School District for Academic Centers 2016-2017 in the amount not to exceed \$10,000.
- k. Approve overnight trip to Geyserville non-league games on December 16th – 17th.

Connie Sarabia asked to pull item 8.j.

Humberto Perez made a motion to approve the consent calendar with item 8.j. pulled

Bob McCahon seconded the motion

Motion passed 4-0

Item 8.j. Trustee Sarabia wanted to know what this money goes towards.

Superintendent Wooliever explained it is for the Homework Center for La Honda Elementary

Connie Sarabia made a motion to approve item 8.j.

Humberto Perez seconded the motion.

Motion passed 4-0

9. DISTRICT REPORTS

- a. Student Representative Report

Student representative not present so she sent a video to reported to the Board on upcoming events at Pescadero Middle/High School and the Pescadero Elementary School.

- b. Superintendent report:
 1. LHE Bond Program

Superintendent Amy Wooliever updated the Board on where they were with the La Honda Elementary Bond Program. Facilities Manager, Andy LaGow and Superintendent Wooliever have been working hard with the modular contractor to get a floor plan and design and take all the function type of ideas they have received and put them into a plan. Have met with the La Honda staff to see what their feelings are and what they would like to have.

The goal is to get where the placements are going to be of the electrical, water, etc so it can begin to be engineered. Those are the types of things that could hold up the process at DSA.

What is determined is the placement and the function of the buildings as discussed at the last board meeting. The layout of the interior of the buildings are in the hands of the engineers. Design of walkways and paths are very restricted as far as what can be done by ADA.

What is not determined is the Scope of the remainder of the building, Courtyard design, landscaping, furniture and finishes, final exterior design still in a lot of conversation with the committee and the parking lot design is not determined.

A slide show was shared showing the design of where things will be located and a feel for the flow.

Soils test taken, report not back.

2. PHS Water

Superintendent Wooliever gave a report on the Pescadero High School water. Had a Hydro science report done by the San Mateo County to evaluate the well to see what was needing to be done and what the most cost effective way to treat the water and looking at our two areas. One was the Corrective action plan for elevated Nitrates the second area they looked at was the Lead & Copper. Writing a state water grant with help from a consultant to access the state revolving fund for water to determine what the best direction is to fix our water.

1. upgrade the well we have – put a treatment plant in? 2. Dig a new well? Or connect to CSA11 which most likely will not happen.

3. DSA Project Closeouts

Amy Wooliever, Superintendent reported that we have our two DSA closeouts. One for LHE restroom upgrade and the other for the PES Office Building.

4. Coastside Futures

Superintendent Amy Wooliever shared a power point presentation Coastside Futures aims to double the number of local students who attend and graduate college, by preparing them at an earlier age and making the finances for college affordable. A battery of programs include encouraging early literacy in pre-kindergarten and extending a mentoring program during a student's college years.

5. Technology Update

pulled

6. NWEA Report

Amy Wooliever, Superintendent reported on the NWEA Report. NWEA is our benchmark assessment it is a computerized math and language arts benchmark. A handout was passed out showing Growth Comparison between 2015 & 2016, which will be attached to these minutes.

- c. Business Officer Report

No report – Sandra Stent not present.

- d. Principal Reports

Principal Liz Morgan, LHE reported on the happenings at La Honda Elementary School.

- e. Director of Facilities Report

No Director of Facilities report.

10. PUBLIC HEARING

- a. Public Hearing regarding the Tentative Agreement with the La Honda-Pescadero 's California School Employees Association #387.

President Wilson opened public hearing

No public comment

Close public hearing

11. BOARD DISCUSSION AND/OR ACTION

- a. Consider ratification of 2014-2017 agreement between La Honda-Pescadero Unified School District and the La Honda-Pescadero CSEA #387 with amended Tentative Agreement.

Connie Sarabia made a motion to accept the ratification of the 2014-2017 agreement between LHPUSD and La Honda Pescadero's CSEA with amended Tentative Agreement.

Bob McCahon seconded the motion

Motion passed 4-0

- b. Consider ratification of 2014-2017 agreement between La Honda-Pescadero Unified School District and the La Honda-Pescadero Unified School District.

pulled

- c. Consider approval of Consultant Agreement with **Puente de la Costa Sur** for services related to State Improvement Grant and Summer programs for 2016-2017 in the amount not to exceed \$73,915.00.

Humberto Perez made a motion to approve Consultant Agreement with Puente de la Costa Sur for services related to State Improvement Grant and Summer Programs for 2016-2017 in the amount not to exceed \$73,915.00.

Connie Sarabia seconded the motion

Motion passed 4-0

- d. Consider approval of Resolution **16-17-05** Resolution of Intent for the La Honda Elementary Bond Project.

Connie Sarabia made a motion to adopt Resolution 16-17-05 Resolution of Intent for the La Honda Elementary Bond Project

Bob McCahon seconded the motion

Roll Call:

Bob McCahon - aye

Humberto Perez - aye

Connie Sarabia - aye

Andy Wilson - aye

Motion passed 4-0

- e. Consider approval of a contract with Enviroplex for two buildings, totaling 4800 square feet at La Honda Elementary School.

Humberto Perez made a motion to approve the contract with Enviroplex for two buildings at La Honda Elementary School.

Connie Sarabia seconded the motion
Motion passed 4-0

f. Consider approval of parcel tax budget for 2016-2017.

Bob McCahon made a motion to approve the parcel tax budget for 2016-2017.
Humberto Perez seconded the motion
Motion passed 4-0

g. Consider resolution **16-17-06** to recognize Bob McCahon for years of service on the La Honda-Pescadero Unified School District Board.

Connie Sarabia made a motion to adopt resolution 16-17-06 to recognize Bob McCahon for his years of service on the La Honda Pescadero Unified School District Board.
Humberto Perez seconded the motion

Roll Call:

Bob McCahon - aye

Humberto Perez - aye

Connie Sarabia - aye

Andy Wilson - aye

Motion passed 4-0

h. Consider resolution **16-17-07** to recognize Humberto Perez for years of service on the La Honda-Pescadero Unified School District Board.

Connie Sarabia made a motion to adopt resolution 16-17-07 to recognize Humberto Perez for years of service on the La Honda Pescadero Unified School District Board.
Bob McCahon seconded the motion

Roll Call:

Bob McCahon - aye

Humberto Perez - aye

Connie Sarabia - aye

Andy Wilson - aye

Motion passed 4-0

i. Consider approval of employment of staff on a Provisional Internship Permit for the 2016-2017 school year for hiring of a difficult to fill position.

Connie Sarabia made a motion to approve employment of staff on a Provisional Internship Permit for the 2016-2017 school year for hiring of a difficult to fill position.
Humberto Perez seconded the motion
Motion passed 4-0

12. COMMITTEE REPORTS

a. Parcel Tax Oversight Committee

No report

b. POST Committee

No report

c. Bond Oversight Committee

No report

13. INFORMATION ITEMS

The following items are included in the Board packet as informational items only. They are not scheduled for discussion unless requested by a Board member or the Superintendent.

a. Monthly attendance report for October 2016

b. Measure I Citizen Oversight Committee

c. The Pescadero Press

14. COMMENTS OF THE BOARD AND SUPERINTENDENT

Board members and Superintendent may comment on the Board meeting and other topics of interest

Board President Andy Wilson thanked both the outgoing Trustees (Humberto Perez & Bob McCahon) for their service to the District.

Board Trustee Bob McCahon thanked the staff of LHPUSD for all their time and commitment.

Board Trustee Connie Sarabia thanked Bob McCahon for his service to the Board and for all the committees he has served on.

15. FUTURE AGENDA ITEMS

- a. Approval of the First Interim Budget Report
- b. District Board reorganization and election of officers
- c. Consider approval of the Governing Board meeting calendar for 2017.
- d. Consider approval of the 2017-2018 academic calendar
- e. Report on Physical Fitness Results
- f. Discussion of Board Goals
- g. Review and consider revisions of the Board Policy 4112.4 regarding Tuberculosis Tests, to align protocol with requirements of Assembly Bill 1667.

Food Alliance

16. ADJOURNMENT

Note: The next regular meeting of the Board of Trustees is scheduled for Thursday, December 08, 2016 at 6:00 pm at the District Board Room in Pescadero.

Connie Sarabia made a motion to adjourn the meeting

Humberto Perez seconded the motion

Motion passed 4-0

Meeting adjourned at 8:39pm

PUBLIC NOTICE: Openings on Bond Oversight Committee

The Governing Board is seeking volunteers willing to serve the school district as a member of the Bond Oversight Committee. For more information please contact the District Office at 879-0286.

PUBLIC NOTICE: Openings on Parcel Tax Oversight Committee

The Governing Board is seeking volunteers willing to serve the school district as a member of the Parcel Tax Oversight Committee. For more information please contact the District Office at 879-0286.



**La Honda-Pescadero Unified School Board
Board Meeting 11/10/2016**

I. Education

- a. **Parent Conferences - UCSC and Stanford Interpreters:** On Wednesday, Oct. 19th Stanford interpreters and UCSC interpreters assisted at parent conferences. Parents were thankful for the assistance of interpreters. This was the first time the school district and Puente partnered with UCSC for interpreters and hope to continue this successful partnership.
- b. **Chicana/Latina Foundation Gala Dinner:** On Oct. 14th, 10 youth along with 3 mothers attended the annual Gala Event for the Chicana/Latina Foundation. Students were inspired by the stories of perseverance and impact of the scholarship. Puente relishes the opportunity to expose students and parents to opportunities available to them. Only one former Pescadero High School Student has received this scholarship.
- c. **Ballet Folklorico:** Monday afternoons continue to be filled with the vibrant music of ballet folklorico in the PES MPR. The students participated in the Half Moon Bay Pumpkin Festival. Puente is excited about the commitment parents and students have shown so far for this new program.
- d. **Cafecito:** On Nov. 17th Puente's ESL students will practice their English and communication skills with other community members. It's a wonderful evening that brings the community together. Event starts at 6:30 pm. **Puente needs volunteers.**
- e. **Science Night:** Another Hit! Last Wednesday Puente in collaboration with Pescadero Elementary and Stanford's Haas Center hosted Science Night. Students were able to carry out exciting science experiments. We are excited for our Spring event.
- f. **IME Becas grant:** Puente received funding to grant scholarships to our students in the adult education classes. \$7,000 for Adult Education and \$15,000 for Higher Education.

II. Health Program

- a. **Dental Services:** We have reached the total 50 patients for the 2016 funding year. For the rest of the year only patients *finishing* their treatment will be seen. There are a total of 139 people on the interest list.
- b. **Stanford Cardinal Free Clinic Pilot Program on Sundays:** Stanford and Puente have begun a Pilot program to serve the uninsured and underserved members of our community. Three pilot dates were set (2 have already been completed, the third is set for December 11th). 18 people have been seen.
- c. **Flu Shots:** Flu shots were administered to La Honda residents during voting day. Farmworkers will get the chance to get their flu shots during a 3-day clinic where we will travel to farms and ranches during working hours. Flu shot clinic starts **November 16th**. The public will be able to get a flu shot Friday **November 18th** from 4-6pm at Los Amigos Taqueria in Pescadero.
- d. **2016 Health Fair:** Approximately 350 people attended the fair. There were 29 total information tables. **104 Free flu shots** were administered by San Mateo County. **30 people received skin cancer screenings** from PAMF. **55 people were screened for blood pressure, blood glucose** and were given diabetes nutrition counseling from the Coastside Clinic.



III. ECE updates

- a. **Abriendo Puertas** 10 parents graduated on November 2nd. This cohort makes our 4th cohort. Next cohort will be sometime in January.
- b. **Story time on wheels** continues to happen once a week at one home.
- c. **RAR+FN-Raising A Reader + Family Nights** 9 parents graduated on October 24th. Next RAR+FN will be next Fall.
- d. **Parent co-op** we have seven children enrolled (all boys) 4 parent volunteers, 1 parent cook volunteer and two teachers. Teachers have done their first home visits. At home visits parents developed family goals and goals for their children's development.
- e. **In home childcare providers-** One of our childcare providers (Eufemia Castro) was accepted to attend the PITC (Program for the Infant Toddler Care Givers) trainer institute. At the Institute, she will attend workshops taught by leading experts, including Ron Lally and Peter Mangione. Arlae Alston will be attending the institute as well from January 8th -14th 2017.

IV. Safety Net Services

- a. Open enrollment is underway. Community members seeking to enroll for health insurance can make an appointment with one of our Community Resource Navigator.
- b. Gift Card sign-ups is underway. Distribution is December 5-8th for eligible families.
- c. Toy Drive sign-ups is underway. Please call Puente to get added to the distribution list.

V. Behavioral Services

- a. Project Success starts next Thursday in the schools
- b. Relational Aggression continues at Pescadero High School
- c. Madres Group facilitated several activities leading to the Día de los Muertos program on Nov. 3rd. Many members of the community came to see the altar, gather, and shop at the last Farmers' Market.
- d. Working with the principal at La Honda to start a self-awareness workshop day for students.

VI. Advocacy:

- a. **School Board Forum at Puente:** In collaboration with Ms. Morris (Civics teacher at Pescadero High School), Puente assisted with the School Board Candidate forum on Nov. 1st. Many community members came out to learn more about the candidates. Parents were particularly interested in being able to have a dialogue with the candidates.

VII. Upcoming events:

- a. **Puente Posada** is coming up. Join us on December 16th at 5:30 pm for a live nativity procession and community gathering. We need several volunteers. Please contact Lina Mira at Lmira@mypuente.org for questions or to volunteer.

NWEA Report: Growth Comparison between 2015 & 2016

La Honda Elementary % of students making one or more year of growth		
	ELA	Math
3rd grade 2015 to 4th grade 2016	78%	78%
4th grade 2015 to 5th grade 2016	67%	78%

Pescadero Elementary % of students making one or more year of growth		
	ELA	Math
3rd grade 2015 to 4th grade 2016	77%	65%
4th grade 2015 to 5th grade 2016	77%	69%

Pescadero Middle % of students making one or more year of growth				
	ELA	Mean Percentile	Math	Mean %ile
5th grade 2015 to 6th grade 2016	74%	28th	%	
6th grade 2015 to 7th grade 2016	62%	68th	67%	84th
7th grade 2015 to 8th grade 2016	55%	61st	60%	54th