

LA HONDA-PESCADERO UNIFIED SCHOOL DISTRICT

360 Butano Cut Off
Pescadero, California 94060

**BOARD OF TRUSTEES
REGULAR MEETING**

District Board Room
Thursday, April 20, 2017

MINUTES

1. CALL TO ORDER 6:00

*The meeting was called to order by President Andy Wilson at 6pm
All Trustees present*

2. ADJOURN TO CLOSED SESSION

- a. Employee Bargaining Group Negotiations
 - 1. La Honda-Pescadero Teacher's Association
 - 2. La Honda-Pescadero CSEA Chapter #187
- b. Personnel
 - 1. Resignation, certificated personnel
 - 2. Hiring of certificated personnel
 - 3. Superintendent evaluation

3. RECONVENE TO OPEN SESSION 7:00

The meeting was reconvened to open session at 7pm
a. Pledge of Allegiance

4. REPORT ON ACTION TAKEN IN CLOSED SESSION

*The Board President will report on the action, if any, taken by the Board during Closed Session
President Wilson reported that in closed session the board accepted a resignation of a certificated
employee and approved the hiring of Melissa Morris as hourly employee*

5. CHANGES TO THE ORDER OF THE AGENDA

*Superintendent asked to move 10.d (senior presentation) up to after the Consent Calendar.
And pull 9.b.2 until next meeting.*

6. COMMUNICATIONS FROM THE PUBLIC

- a. Written correspondence received by the Board or Superintendent
 - 1. Email received from Randy Vail, Bond Measure I
 - 2. Email received from Randy Vail, Visions
- b. **Open Forum:** *Persons wishing to address the Board on an item that is not on the agenda may do so during Open Forum. To be recognized, fill out a speaker card completely and give it to the Board Clerk. Board agendas are full and presentations in Open Forum are limited to a maximum of three minutes. Board members are legally prohibited from discussing items presented in Open Forum*

7. PUENTE REPORT

Written and/or oral monthly update of activities and programs

Puente representative not able to attend.

For more information and updates or how you can get involved please visit the Puente website at www.puentedelacostasur.org

8. CONSENT CALENDAR

All items on the consent calendar will be approved with one motion that is not debatable and requires a unanimous vote for passage. If a Board Member or the Superintendent requests that an item be removed, or a member of the public wishes to speak on an item, the item will be removed from this section and placed in the regular order of business.

- a. Approve warrants for the month of March, 2017
- b. Consider approval of Regular Board meeting minutes for February 2, 2017
- c. Consider approval of Special Board meeting minutes for March 29, 2017
- d. Approve April 2017 Quarterly Report on Williams Uniform Complaints

Connie Sarabia made a motion to approve the Consent Calendar.

Lynne Bowman seconded the motion.

Motion passed 5-0

9. DISTRICT REPORTS

- a. Student Representative Report

Student representative, Sophia Betteo, reported on upcoming events at La Honda Elementary, Pescadero Elementary, Pescadero Middle School and Pescadero High School.

- b. Superintendent Report

1. La Costa Adult School Report

Raj Bechar, Director, La Costa Adult School

Liz, Education Director at Puente

Jenny Costello, ESL Department Coordinator at Canada College

La Costa Adult School serves residents along the coast. Classes held in Half Moon Bay at Pilarcitos Alternative High School and in Pescadero at Puente de las Costa Sur.

Adult Education Career and College Educational Leadership (ACCEL) partnership with Skyline College, College of San Mateo and Canada College, five Adult Schools and Community based Organizations (such as Puente).

Part of their mission is to support education through all stages of adult life, to insure workplace success, and for students to give back to the community.

2. Report on Local Control Accountability Plan

Pulled

3. Broken Promises Report

- i. Differentiated instruction for all learners

Amy Wooliever, Superintendent presented a power point on differentiated instruction for all learners. Teachers are using the Teachers College reading and writing workshop model

- c. Director of Facilities Report

No Report

- d. Principals' Report

1. **Spotlight on Excellence: Mary Jane Bradley shared a video she created with her students on contractions.**

10. BOARD DISCUSSION AND/OR ACTION

- a. Consider approval of Service Agreement with Aarrestad-Gjervik Consulting for E-Rate Category 2 Internal Connections and Basic Maintenance.

Lynne Bowman made a motion to approve the service agreement with Aarrestad-Gjervik Consulting for E-Rate Category 2.

Mary Windram seconded the motion.

Motion passed 5-0

- b. Consider approval of Regular Board meeting minutes for March 9, 2017 (Andy Wilson absent)

Connie Sarabia made a motion to approve the Regular Board meeting minutes of March 9, 2017.

Cindy Hayes seconded the motion.

Motion passed 4-ayes, 1-abstain (AW) and 0-no

- c. Consider approval of Special Board meeting minutes for April 3, 2017 (Connie Sarabia absent)

Cindy Hayes made a motion to approve the Special Board meeting minutes of April 3, 2017.

Mary Windram seconded the motion.

Motion passed 4-ayes, 1-abstain (CS), 0-no

- d. Consider approval of overnight Senior Class – Senior Trip (Senior Class Presentation)

Margaret Sedillo introduced the Senior Class and reported the details of the class trip and the requirements. This year's trip is to Hawaii and will be from Tuesday, May 30th – Friday, June 2nd. No District funds will be used for this trip. Students have raised funds by fund raising through the last 4 years and have raised \$20,000.00.

Mary Windram made a motion to approve the Senior Class Senior Trip to Hawaii as presented.

Cindy Hayes seconded the motion.

Motion passed 5-0

- e. Consider approval of the 2017-2018 preschool calendar.

Connie Sarabia made a motion to approve the 2017-2018 preschool calendar as presented.

Lynne Bowman seconded the motion.

Motion passed 5-0

- f. Consider approval of the Declaration of Need for Fully Qualified Educators for 2017-2018

Cindy Hayes made a motion to approve the Declaration of Need for Fully Qualified Educators for the 2017-2018 school year as presented.

Lynne Bowman seconded the motion.

Motion passed 5-0

- g. Consider acceptance of the Corrective Action Plan for the PHS Water System to the State Water Resources Control Board.

Superintendent Amy Wooliever is not asking for any action on the Corrective Action Plan for the PHS Water System to the State Water Resources Control Board. Superintendent Wooliever will revise letter and bring back to the Board.

- h. Consider approval of **Resolution # 16-17-13** reduction of particular kind of service for classified staff.

2 SIG Positions (Instructional Assistant & clerk), .25 Custodial 2 hours

Cindy Hayes made a motion to adopt Resolution #16-17-13 reduction of particular kinds of services for classified staff as presented by Superintendent Wooliever.

Connie Sarabia seconded the motion.

Roll Call:

Lynne Bowman - aye

Cindy Hayes - aye

Mary Windram - aye

Andy Wilson - aye

Connie Sarabia - aye

Motion passed 5-0

- i. First Reading of a policy for early entrance to kindergarten.

Discussion on policy for early entrance to kindergarten.

Should a child be allowed to enter Kindergarten once they turn 5 or do we make changes to the preK program? Preschool ranges from 3 year olds to 5 year olds all with only one teacher.

Should we pursue developing an early kindergarten entrance policy or pursue addressing differentiation for 5 year old Preschool students.

What is best? Will allowing early entrance cause disruptions in mid year? What is best for students? 2 years of kinder to students who don't need it and one year of kinder to students who need it.

No action at this time, only discussion

- j. First Reading of a policy for prevention of sexual abuse in our schools.

Discussion on policy for prevention of sexual abuse in our schools. County Counsel has created a new Board Policy with best practices for the prevention of sexual abuse in school and is being adopted in district throughout San Mateo County.

No action at this time, only discussion.

- k. Approve Resolution # 16-17-14, Certificated Employee Appreciation Week.

Connie Sarabia made a motion to adopt Resolution #16-17-14, Certificated Employee Appreciation Week on May 1, 2017 – May 5, 2017.

Cindy Hayes seconded the motion.

Roll Call:

Lynne Bowman - aye

Mary Windram - aye

Connie Sarabia - aye

Cindy Hayes - aye

Andy Wilson - aye

Motion passed 5-0

- l. Approve Resolution # 16-17-15, Classified School Employee Appreciation Week.

Cindy Hayes made a motion to adopt Resolution #16-17-15, Classified School Employee Appreciation Week on May 21, 2017 – May 27, 2017.

Lynne Bowman seconded the motion.

Roll Call:

Lynne Bowman - aye

Mary Windram - aye

Connie Sarabia - aye

Cindy Hayes - aye

Andy Wilson - aye

Motion passed 5-0

11. COMMITTEE REPORTS

- a. Parcel Tax Oversight Committee

No report

- b. Bond Oversight Committee

Superintendent Wooliever reminded the Board that we are spending Bond Funding this year so we will need volunteers to be on the Bond Oversight committee.

- c. POST Committee

No report

12. INFORMATION ITEMS

The following items are included in the Board packet as informational items only. They are not scheduled for discussion unless requested by a Board member or the Superintendent.

- a. Monthly attendance report for March 2017

- b. Article from the Half Moon Bay review dated February 1, 2017, titled, *Pescadero Middle School issues honor roll.*

13. COMMENTS OF THE BOARD AND SUPERINTENDENT

Board members and Superintendent may comment on the Board meeting and other topics of interest

14. FUTURE AGENDA ITEMS

- a. Technology Update
- b. Review and consider revisions of the Policy regarding Tuberculosis Tests.

Food Alliance

Mission/Vision Statement

Buildings

15. ADJOURNMENT

The next regular meeting of the Board of Trustees is scheduled for Thursday, May 11, 2017 at 6:00 pm at La Honda Elementary School, La Honda.

Connie Sarabia made a motion to adjourn the meeting

Cindy Hayes seconded the motion

Motion passed 5-0

Meeting adjourned at 9:03pm

PUBLIC NOTICE: Openings on Bond Oversight Committee

The Governing Board is seeking volunteers willing to serve the school district as a member of the Bond Oversight Committee.

For more information, please contact the District Office at 879-0286.

PUBLIC NOTICE: Openings on Parcel Tax Oversight Committee

The Governing Board is seeking volunteers willing to serve the school district as a member of the Parcel Tax Oversight Committee.

For more information, please contact the District Office at 879-0286.

Board meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Superintendent at least ten (10) working days before the meeting at 650-879-0286 or FAX 650-879-0816. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.