

**BOARD OF TRUSTEES  
REGULAR MEETING  
District Board Room**

6:00 p.m. Thursday, November 12, 2015

Minutes

**1. CALL TO ORDER 6:00**

*The meeting was called to order by President Andy Wilson at 6pm.*

*All members present*

*The meeting was adjourned to closed session*

**2. ADJOURN TO CLOSED SESSION**

- a. Superintendent Evaluation

**3. RECONVENE TO OPEN SESSION 7:00**

*The meeting was reconvened to open session at 7:06pm*

- a. Pledge of Allegiance

**4. REPORT ON ACTION TAKEN IN CLOSED SESSION**

*The Board President will report on the action, if any, taken by the Board during Closed Session  
President Andy Wilson reported that in closed session the board took no action.*

**5. CHANGES TO THE ORDER OF THE AGENDA**

*Superintendent Wooliever asked to remove 10.b. until next month*

**6. COMMUNICATIONS FROM THE PUBLIC**

- a. *Written correspondence received by the Board or Superintendent*
  1. Letter from Denise Porterfield to Board President Andy Wilson certifying the LHPUSD 2014-2015 Unaudited Actuals.
  2. Letter from CSBA President Jesus Holguin dated October 30, 2015 regarding the call for nominations for CSBA Delegate Assembly.
- b. *Open Forum: Persons wishing to address the Board on an item that is not on the agenda may do so during Open Forum. To be recognized, fill out a speaker card completely and give it to the Board Clerk. Board agendas are full and presentations in Open Forum are limited to a maximum of three minutes. Board members are legally prohibited from discussing items presented in Open Forum*

**None**

**7. PUENTE REPORT**

*Written and/or oral monthly update of activities and programs*

**Noel Chavez presented the Puente Report.**

**For more information and updates or how you can get involved please visit the Puente website at [www.puentedelacostasur.org](http://www.puentedelacostasur.org)**

**8. CONSENT CALENDAR**

*All items on the consent calendar will be approved with one motion that is not debatable and requires a unanimous vote for passage. If a Board Member or the Superintendent requests that an item be removed, or a member of the public wishes to speak on an item, the item will be removed from this section and placed in the regular order of business.*

- a. Approve warrants for the month of October, 2016.
- b. Accept a grant from the Philanthropic Ventures Foundation in the amount of \$500 to go towards a field trip to the A.C.T. for Pescadero Elementary School for 5th grade students to see a live performance of "A Christmas Carol".
- c. Accept donation from Sadick Alsadir, MD, in the amount of \$700 from the Sports physicals performed at PHS. Donation to be used at Principal Hays' discretion to enhance the experience of the students at Pescadero Elementary School
- d. Accept a grant from the Silicon Valley Community Foundation in the amount of \$750 for School Excursions for Pescadero Elementary 4<sup>th</sup> grade.
- e. Approval of Agreement for Specialized Services for The Center for learning and Autism Support Services (CLASS) to provide Applied Behavior Analysis (ABA) – Student Assessments, aide training, curriculum modification and social facilitation in the amount not to exceed \$1,000.00 from November 2, 2015 to June 30, 2016.
- i. Approval of agreement for Specialized Services for Megan McElroy to provide music instruction at Pescadero Elementary in the amount not to exceed \$6,615.00 from November 6, 2015- June 30, 2016
- j. Approval of agreement for Specialized Services for Gwendolyn Boger to provide music instruction at La Honda Elementary in the amount not to exceed \$6,615.00 from November 2, 2015- June 30, 2016
- k. Approval of agreement with Cabrillo Unified to provide IT services and support in the amount not to exceed \$18,000.00
- l. Approval of agreement for Specialized Services for Casey Norton to provide specialized academic intervention for Title III students in the amount not to exceed \$5,000.00.

***Trustees asked to pull items 8.a. and item 8.j.***

***Connie Sarabia made a motion to approve the consent calendar with items 8.a and 8.j. pulled.***

***Humberto Perez seconded the motion***

***Motion passed 5-0***

***Item 8.a. Connie Sarabia asked for clarification on a couple items.***

***Connie Sarabia made a motion to approve item 8.a. as presented.***

***Peter Bohacek seconded the motion.***

***Motion passed 5-0***

***Item 8.j.***

***Peter Bohacek made a motion to approve item as presented***

***Humberto Perez seconded the motion.***

***Motion passed 5-0***

**9. DISTRICT REPORTS**

a. Student Representative report

*Student Rep not present – no report*

b. Superintendent report:

1. Teacher and principal data profiles

*Superintendent Amy Wooliever presented a power point presentation showing data profiles.*

2. Teacher financial incentives

*Superintendent Wooliever explained that the teachers have asked not to have financial incentives. There will be recognition publically. The teachers would like to see that those who would like to go to a special course or professional development or that may need some supply or other then they would be able to request it from the pot of money*

3. Technology upkeep and implementation

*Amy Wooliever, Superintendent gave an overview on the district technology upkeep and implementation. Have done several big purchases of Chromebooks for the schools. At the high school there is 1:1 tech devices and have the option to take home, PMS is also 1:1 but leave at school, PES 1:2 classroom chrome books for each student. Will soon have a set for the afterschool program as well. Gap area at LHE.*

*Looking at what we will need for wireless broadband for near future*

*Looking at an ED Tech Consultant for helping LHPUSD to make best decisions for purchases and trainings. SIG has \$10,000 and will supplement with additional funds once know what is needed.*

4. Chronic Absenteeism

*Superintendent Amy Wooliever reported on Chronic Absenteeism by power point.*

c. Business Officer Report

1. District Food Program

*Sandra Stent, Assistant Business Manager presented a power point presentation showing the district food program and analyzing the program and the menu.*

d. Principal Reports

1. Bully prevention and resolution report

*Patricia Talbot, PHS/PMS Principal gave a presentation on Bully prevention and conflict resolution.*

e. Director of Facilities Report

*Director of Facilities, Andy LaGow, not present at meeting.*

*Superintendent Wooliever updated that the building was moving along but has no move in date. Water at PHS not great. – Nitrates high – 45 days to find a solution. Already do not drink the water and have not for many years. Bottled water is being brought in for kitchen cooking. Gas leak in La Honda Elementary – Simms helping to locate.*

**10. BOARD DISCUSSION AND/OR ACTION**

a. Consider approval of donation of 2003 Dodge Minivan from Gilbert and Laura Bagaman to support middle school athletic transportation program.

*Connie Sarabia made a motion to accept the donation of the 2003 Dodge Minivan from the Bagaman's to support middle school athletic transportation program.*

*Humberto Perez seconded the motion*

*Motion passed 5-0*

b. Consider approval of revised parcel tax budget for 2015-2016.

*Pulled. Will bring back next month*

- c. Discussion of district bond program and Series C Bond sale.

**Discussion of the district bond program and Series C Bond sale. Have been working with Financial Advisor Albert Peche to prepare calculations for potential sale of Series C Bonds. Showing several different scenarios.**

**Other factor taking into account is refi of Series A Bonds**

**Look at what the scope of work that want/needs to be done.**

**Have a study session**

**Come back with comb issue costs, with bonding capacity, with refi savings**

- d. Consider approval of the Governing Board meeting calendar for 2016.

**Connie Sarabia made a motion to approve the Governing Board meeting calendar as amended.**

**Humberto Perez seconded the motion**

**Motion passed 5-0**

- e. Consider approval of MOU with LEAD to provide External Provider Services for Technical Assistance for the State Improvement Grant Cohort 3 in the amount not to exceed \$26,000.

**Bob McCahon made a motion to approve the MOU with LEAD to provide External Provider Services for Technical Assistance for the State Improvement Grant Cohort 3**

**Humberto Perez seconded the motion**

**Motion passed 5-0**

- f. Consider approval of Resolution 15-16-04 urging the use of People-First language for students with disabilities.

**Peter Bohacek made a motion to approve Resolution #15-16-04**

**Bob McCahon seconded the motion**

**Roll Call**

**Peter Bohacek – aye**

**Andy Wilson – aye**

**Humberto Perez – aye**

**Bob McCahon – aye**

**Connie Sarabia – aye**

**Motion passed 5-0**

## **11. COMMITTEE REPORTS**

- a. Parcel Tax Oversight Committee

**No report**

- b. POST Committee

**No report (meeting at 3 pm on the 24<sup>th</sup>)**

## **12. INFORMATION ITEMS**

*The following items are included in the Board packet as informational items only. They are not scheduled for discussion unless requested by a Board member or the Superintendent.*

- a. Monthly attendance report for October 2015  
b. Revised monthly attendance report for September 2015

## **13. COMMENTS OF THE BOARD AND SUPERINTENDENT**

*Board members and Superintendent may comment on the Board meeting and other topics of interest*

**Bob McCahon mentioned that Judy McKee's service is this weekend starting at Phipps Ranch  
And a big Thank you to Duarte's for a good Viking Booster's Dinner**

## **14. FUTURE AGENDA ITEMS**

- a. Approval of the First Interim Budget Report  
b. District Board reorganization and election of officers  
c. Report on Physical Fitness Results  
d. Discussion of Board Goals

- e. Donation from Carlos Vazquez, Lucile Packard Children's Hospital of two display cases, one white board and a water cooler for use at LHPUSD school sites
- f. Approve minutes of the October 8, 2016 Regular Board meeting.

***Series C Bonds***

***Food Service update February/March***

***Preschool Financial Report***

**15. ADJOURNMENT**

Note: The next regular meeting of the Board of Trustees is scheduled for Thursday, December 10, 2015 at 6:00 pm at the District Board Room in Pescadero.

***Connie Sarabia made a motion to adjourn the meeting***

***Bob McCahon seconded the motion***

***Motion passed 5-0***

***Meeting adjourned at 9:10***

**PUBLIC NOTICE: Openings on Bond Oversight Committee**

The Governing Board is seeking volunteers willing to serve the school district as a member of the Bond Oversight Committee.

For more information please contact the District Office at 879-0286.

**PUBLIC NOTICE: Openings on Parcel Tax Oversight Committee**

The Governing Board is seeking volunteers willing to serve the school district as a member of the Parcel Tax Oversight Committee.

For more information please contact the District Office at 879-0286.