

LA HONDA-PESCADERO UNIFIED SCHOOL DISTRICT
360 Butano Cut Off
Pescadero, California 94060

BOARD OF TRUSTEES
REGULAR MEETING
District Board Room
6:00 p.m. December 10, 2015

MINUTES

1. CALL TO ORDER 6:00

*The meeting was called to order by President Andy Wilson at 6:04 pm.
Bob McCahon absent*

- a. Board Organization Session (Action Items)
Consider nominations and election of Board Officers for the 2016 calendar year.
1. Board President

*Peter Bohacek nominated Andy Wilson as President / Connie Sarabia seconded the nomination.
Andy Wilson accepted the nomination*

No other nominations

*Connie Sarabia voted to close the nomination / Humberto Perez seconded the close of nomination
Passed 4 -0 (Bob McCahon absent)*

Andy Wilson will remain President of the Board of Trustees

2. Clerk of the Board

Peter Bohacek nominated Humberto Perez as Clerk of the Board/ Connie Sarabia seconded the nomination.

Humberto Perez nominated Connie Sarabia / Andy Wilson seconded the nomination

Connie Sarabia nominated Peter Bohacek, Mr. Bohacek declined the nomination.

*Connie Sarabia voted to close the nomination / Humberto Perez seconded the close of nomination
3 votes for Humberto Perez (AW, CS, PB) 1 vote for Connie Sarabia (HP),*

Humberto Perez new Clerk of the Board of Trustees

Passed 4-0 (Bob McCahon absent)

Meeting adjourned to closed session

2. ADJOURN TO CLOSED SESSION

- a. Superintendent Evaluation
b. Collective Bargaining Negotiations
a. CSEA

3. RECONVENE TO OPEN SESSION 7:00

The meeting was reconvened to open session.

- a. Pledge of Allegiance

4. REPORT ON ACTION TAKEN IN CLOSED SESSION

The Board President will report on the action, if any, taken by the Board during Closed Session

Board President Andy Wilson reported that in closed session the board presented an evaluation to the superintendent.

5. CHANGES TO THE ORDER OF THE AGENDA

*Superintendent Wooliever asked to remove 9.d.1 for January
And move 11.c above 11.a*

6. COMMUNICATIONS FROM THE PUBLIC

- a. *Written correspondence received by the Board or Superintendent*
- b. *Open Forum: Persons wishing to address the Board on an item that is not on the agenda may do so during Open Forum. To be recognized, fill out a speaker card completely and give it to the Board Clerk. Board agendas are full and presentations in Open Forum are limited to a maximum of three minutes. Board members are legally prohibited from discussing items presented in Open Forum*

7. PUENTE REPORT

Written and/or oral monthly update of activities and programs

Kerry Lobel reported on the happenings of Puente de la Costa Sur. This will be Kerry's last official board meeting in the capacity of Executive Director.

For more information and updates or how you can get involved please visit the Puente website at www.puentedelacostasur.org

8. CONSENT CALENDAR

All items on the consent calendar will be approved with one motion that is not debatable and requires a unanimous vote for passage. If a Board Member or the Superintendent requests that an item be removed, or a member of the public wishes to speak on an item, the item will be removed from this section and placed in the regular order of business.

- a. *Approve warrants for the month of November, 2015*
- b. *Accept a grant from the Philanthropic Ventures Foundation in the amount of \$450.00 for Tk/K/1st grade students to go to AT&T Park for participation in the Junior Giants Geometry Program.*
- c. *Approval of overnight request from Principals Erica Hays and Kristen Lindstrom for 5th grade classes to participate in the Outdoor Education program during the week of March 21-25, 2016.*

Humberto Perez made a motion to approve the Consent Calendar as presented

Peter Bohacek seconded the motion.

Motion passed 4-0 (Bob McCahon absent)

9. DISTRICT REPORTS

- a. *Student Representative report*

No student representative report

- b. *Director of Facilities report*

Director of Facilities, Andy LaGow reported

WATER: nitrate level was lower than has ever been.

State Plan of Action

1. Join city water

2. Water Treatment center

1½ year timeline

-with high nitrate puts district in good place for grants

New Building: Approval and using library

Classroom issue with stair handrail (wrong one from manufacturer), Kitchen sink (½ " off) and some other little issues. Inspector will be back out to re-inspect next week

- c. *Superintendent report*

1. *Disaster Preparedness*

Superintendent Amy Wooliever reported on two different kinds of Disaster Preparedness

1. Threat (intruder)

- ***Emergency management***
 - ❖ ***County/school use same protocol (mainly around language)***
- ***Information sharing***
 - ❖ ***Mou and other resources***
- ***Mental Health***
 - ❖ ***Expand Mental Health capacity at the staff level***

- *What words you use*
- ❖ *School based mental health collaborative formed*
- *Again using same protocols*

Plan for Curtain and locks

- ***The "BIG FIVE" has been adopted***
 1. *Shelter in place*
 2. *Drop, cover and hold on*
 3. *Secure campus*
 4. *Lockdown / barricade*
 5. *Evacuation*

2. Storm Related

- *Flood Insurance*
- *Met with staff on what to do before, during and after storms*
- *Good lines of communications*

2. Broken Promises report

***Superintendent Wooliever presented power point presentation
Reduction of Free and Reduced
Achievement Gap
District Demographics***

3. Update on Teacher and Principal Data Profiles

Amy Wooliever Superintendent will meet individually with teachers

d. Principals Report

1. Update on the PHS college application process

Pulled – will bring back in January

10. PUBLIC HEARING

- a. Public hearing and sunshine on the reopener proposal from the La Honda-Pescadero School Employees' Association to the La Honda-Pescadero Unified School District.

President Wilson opened a public hearing to allow for public comment

No public comment

Public Hearing closed

11. BOARD DISCUSSION AND/OR ACTION

- a. Consider approval of First Interim Report for 2015-2016

Connie Sarabia made a motion to approve the First Interim as presented

Humberto Perez seconded the motion.

Motion passed 4-0 (Bob McCahon absent)

- b. Discuss Series C Capital Interest Bonds

Superintendent Amy Wooliever presented information regarding looking into Series C bond with a refi of 2007 Series A. Do anticipate interest rate hike.

Not recommended to do a solo refi of the A Bond – put more money and work in than will get back.

Putting timeline together. Will have to hold two hearings. Decide if modernize or new. Put together Scope of work

- c. Consider approval of extension of the terms of the MOU between Puente de la Costa Sur and the La Honda-Pescadero Unified School District regarding the lease of space at 620 North Street.

Humberto Perez made a motion to approve the MOU between Puente de la Costa Sur and LHPUSD regarding the lease of space at 620 North Street

Peter Bohacek seconded the motion.

Motion passed 4-0 (Bob McCahon absent)

- d. Consider approval of revised 2015-2016 parcel tax budget

Connie Sarabia made a motion to approve revised 2015-2016 parcel tax budget.

Humberto Perez seconded the motion.

Motion passed 4-0 (Bob McCahon absent)

- e. Consider acceptance of the Annual Five-Year Developer Fees report.

Humberto Perez made a motion to accept the Annual & Five-Year Developer Fees report

Connie Sarabia seconded the motion.

Motion passed 4-0 (Bob McCahon absent)

12. COMMITTEE REPORTS

- a. Parcel Tax Oversight Committee

No report

- b. POST Committee

Superintendent Wooliever reported that the committee has met

13. INFORMATION ITEMS

The following items are included in the Board packet as informational items only. They are not scheduled for discussion unless requested by a Board member or the Superintendent.

- a. Monthly attendance report for November 2015
- b. Approved Governing Board meeting calendar for 2016
- c. Article in the Daily Journal, dated November 3, 2015 titled, *Big Lift receives big support: Supervisors set to approve paying \$15 million to improve preschool access.*

14. COMMENTS OF THE BOARD AND SUPERINTENDENT

Board members and Superintendent may comment on the Board meeting and other topics of interest

None

15. FUTURE AGENDA ITEMS

- a. Report on December NWEA results
- b. Approve Regular Board meeting minutes for October 8, 2015
- c. Approve Regular Board meeting minutes for November 12, 2015

16. ADJOURNMENT

Note: The next regular meeting of the Board of Trustees is scheduled for Thursday, January 14, 2016 at 6:00 pm at **La Honda Elementary School**

Connie Sarabia made a motion to adjourn the meeting

Humberto Perez seconded the motion

Motion passed 4-0 (Bob McCahon absent)

Meeting adjourned at 8:30pm

PUBLIC NOTICE: Openings on Bond Oversight Committee

The Governing Board is seeking volunteers willing to serve the school district as a member of the Bond Oversight Committee.

For more information please contact the District Office at 879-0286.

PUBLIC NOTICE: Openings on Parcel Tax Oversight Committee

The Governing Board is seeking volunteers willing to serve the school district as a member of the Parcel Tax Oversight Committee.

For more information please contact the District Office at 879-0286.